

Leon County Stakeholder Garden Application



Leon County's Stakeholder Garden Program

This application package is for organizations seeking support for gardens operated on private property for civic purposes.

Overview, Eligibility and Appropriate Sites

Stakeholder gardens include gardens at schools, places of worship, and gardens associated with not-for-profit organizations including food banks and homeless shelters, neighborhood associations, or other non-commercial institutions and entities. Such gardens, whose purposes are for civic improvement including education, growing fresh produces to relieve hunger, or neighborhood revitalization, are eligible to apply for County support. The garden must be within Leon County.

Instructions and Application Checklist

The County's role is to provide limited support by way of grants and/or in-kind services to support eligible stakeholder gardens. Applicants need to fill in requested information on this package. The package will be reviewed by County staff for compliance with Leon County's Community Garden Policy.

CHECKLIST

The following materials must be returned in the application package:

- ☐ Item 1. Basic application information
- ☐ Item 2. Description of organization
- ☐ Item 3. Description of garden and its purpose
- ☐ Item 4. Listing of support (in-kind and financial) from other funding sources
- ☐ Item 5. Statement of need and areas for which County support is sought
- ☐ Item 6. Participation agreement/waiver of liability and agreement to non-exclusionary and non-discriminatory practices.

Once application package is complete, send to:

Kathryn Ziewitz, Leon County Sustainability Coordinator

e-mail: ZiewitzK@LeonCountyFl.gov

Fax: 850.606.5301

Street mail: Office of Resource Stewardship
Suite 502
301 S. Monroe St.
Tallahassee, FL 32301

If you have questions about the preparation of your application, please contact: Kathryn Ziewitz, Sustainability Coordinator and community garden program administrator. E-mail: ZiewitzK@LeonCountyFl.gov, Leon County, telephone at 606-5383.

Thank you for your application. You will be contacted upon receipt of all materials.

ITEM 1. BASIC APPLICATION INFORMATION

1. Application Date:

2. Name of sponsoring organization:

3. Address of garden site:

4. Name of garden:

5. Contact information for individual applying on behalf of requesting organization:

Name:

Title/Role in organization:

Address:

Phone number(s):

email:

ITEM 2. DESCRIPTION OF ORGANIZATION

In the space below, or in an attached letter, please describe your organization.

ITEM 3. PURPOSE OF GARDEN

What is the purpose of the existing or proposed garden and how does it serve the citizens of Leon County?

ITEM 4. LISTING OF SUPPORT (in-kind and financial) FROM OTHER FUNDING SOURCES

Describe the support (in-kind and financial) you are receiving or expect to receive from other funding sources.

ITEM 5. STATEMENT OF NEED AND AREAS FOR WHICH COUNTY SUPPORT IS SOUGHT

The County may support stakeholder gardens whose applications are approved by the County Administrator or his designee with three levels of support: 1) material support from County resources, 2) grant funding, and 3) technical consultation in conjunction with Leon County Cooperative Extension.

1. Material Support:

- Soil amendments (coarse and fine mulch), available from Solid Waste
- Up to two rain barrels and two compost bins, available from Solid Waste/Recycling

2. Grant Funds:

Stakeholder garden groups may apply for a grant up to \$1,000, contingent upon the availability of funds. The following are allowable expenditures from stakeholder garden grant funds:

- Enhancement of water supply
- Fencing
- Purchase of lumber and materials for construction of garden beds (green, pressure-treated wood, concrete blocks, or other non-toxic materials)
- Purchase of topsoil or mushroom compost
- Purchase of seeds
- Purchase of garden tools, gloves, scales, or other non-mechanical equipment

3. Technical Support

Additionally, the County may assist stakeholder gardens upon request by arranging for a site visit from the Cooperative Extension service.

What type of support are you seeking from the County for your garden? Please describe the needs and explain why you are seeking County support.

ITEM 6. PARTICIPATION AND NON-DISCRIMINATION AGREEMENT

Recipients of Stakeholder garden grants must sign a participation agreement with the County, including a waiver of liability, to be supplied at a later stage in the application. Stakeholder garden applicants accepting public funding must agree to sign clauses to abide by non-exclusionary and non-discriminatory practices.